

# Crafty Neighbor Scrapbook Garage Sale

**Saturday, September 7, 2019**

**9:00 AM to 2 PM**

Girl Scouts of Northeast Texas  
Joann Fogg Service Center  
6001 Summerside Dr.  
Dallas, Texas 75252

By registering for this event, you agree to all terms and conditions as follows:

- Seller must register prior to the day of the event. All seller space is available on a first-come, first-served basis, contingent on approval by the organizer.
- Seller will receive a confirmation once registration is processed and approved.  
**Contact the organizer to confirm receipt of application if you have not received a confirmation within 48 hours.**
- Seller understands that the tables we have offered are based on availability according to the information provided by the facility. If tables are lost, damaged, or otherwise in use by the facility on the day of the event, there may be fewer tables than promised. This is beyond our control since the tables belong to the facility. If for some reason we have less tables than what has been allocated, we will refund you for any tables you do not get to use.
- A \$25 seller fee is due at the time of registration. This fee can be paid via credit card or check mailed to **Crafty Neighbor, 2006 Stefani Place, Carrollton, Texas 75007**, faxed to **972-665-6781**, or online via PayPal to the email address: [order@craftyneighbor.com](mailto:order@craftyneighbor.com).
- **PayPal and credit card users MUST add \$1 processing fee.**
- Seller will be allocated 2 tables (one space) upon receipt of \$25 registration fee and a completed and signed copy of this Seller Agreement. Forms can be mailed or emailed to the address above.
- Additional tables **may** be available the week prior to the event for an additional fee.
- Crafty Neighbor will waive/discount the seller fees for a limited number of sellers offering to volunteer with event set-up and operations. The setup time will be from 6pm Friday night until setup is complete (usually about 2 hours). Setup will involve some heavy lifting and moving tables and chairs.
- If you plan to volunteer, please fill out the application form and submit your payment to reserve your spot. Check the box on the form indicating you would like to volunteer. Volunteers will be selected on a first-come/first served basis as needed. You will be notified via email if you have been selected, and your fees will be discounted and/or refunded on the day of the event.
- Lunch is available for an additional fee of \$6 per person. Unless otherwise noted,

we will be serving homemade BBQ Sandwiches w/ chips. Meals include one drink. Please indicate your choice of drink on the form.

- Seller agrees to arrive on time and to stay until the event is over.
- Seller must use the **REAR** entrance to the building. We will have signs to direct you. Park in the rear and load through the back door. All seller vehicles must be moved to the large back parking lot before 9:00 AM to allow shoppers to park near the entrance. DO NOT leave unattended vehicles in front of the ramp. Unload and then move your vehicle so others can use the ramp.
- **DO NOT PROP THE BACK DOOR OPEN** while you are unloading as this will set off the alarm. We will try to have someone stationed at the door to open and close it for you.
- Seller may set-up beginning at 7:30 AM on Saturday. All sellers must be set up and ready for sales by 9:00 AM. **DO NOT ARRIVE EARLY!** You will not be allowed in the building until 7:30 AM.
- Seller understands that the sale will end at 2:00 PM at which time the seller may begin to pack up. Seller may not pack up early unless this has been arranged with us in advance! All sellers are expected to stay for the duration of the sale! If you cannot stay for the entire sale, please arrange for someone else to continue selling your merchandise. **NO EXCEPTIONS**
- Sellers are asked to clean up their area as much as possible at the end of the sale, including removal of all trash.
- Sellers are asked to assist with returning the tables to the correct placement after the end of the sale.
- Following cleanup, all sellers must be out of the room no later 4:00 PM.
- Seller agrees to treat the facility and our hosts with respect and work with us to prevent any loss or damage to the Girl Scouts' property.
- Please mark all of your items with price tags that will not easily fall off when the item is handled. Tag must include an identifying code or mark in case they are moved around or misplaced by shoppers.
- **Sellers are responsible for watching their own products and handling any sales transactions.**
- Seller must bring enough money for making change. ***We will not make change for you.***
- **Crafty Neighbor is not responsible for any lost, damaged, or stolen property.**
- Seller agrees to promote this event via email, facebook, twitter, etc. To help you spread the word, we have created an event on Facebook. You will find the link on the Garage Sale page of the Crafty Neighbor website.
- Seller agrees that their name and/or likeness may be used by Crafty Neighbor for promotional purposes.
- We have added your name and email address to our mailing list so we can inform you of our other scrapbooking events. If you would like to be removed from this list, please send us an email to: [mailinglist@craftyneighbor.com](mailto:mailinglist@craftyneighbor.com) with the subject line "Unsubscribe" or use the link provided at the bottom of the newsletter.

I, \_\_\_\_\_, agree to the above-stated terms as a condition of my participation in the Crafty Neighbor Scrapbook Garage Sale. Further, I hold Crafty Neighbor and its affiliates blameless in any accident or personal injury to myself or others as a result of my participation in this event.

My preference of drink is (for planning purposes only):

- |                                    |  |
|------------------------------------|--|
| <input type="checkbox"/> Coke      | <input type="checkbox"/> Dr. Pepper    |
| <input type="checkbox"/> Diet Coke | <input type="checkbox"/> Dr. Pepper 10 |
| <input type="checkbox"/> Coke Zero | <input type="checkbox"/> Water         |
| <input type="checkbox"/> 7up       | <input type="checkbox"/> Pepsi         |

I am including additional payment in the amount of \_\_\_\_\_ for \_\_\_\_\_(QTY) lunches at the rate of \$6 each.

- I am interested in being a volunteer for this event. I understand that I must pay in full to reserve my spot and *may* be refunded all or part of my registration fee on a first come/first served basis.

I understand that a \$1 processing fee will be charged for all PayPal and/or credit card payments. Initial: \_\_\_\_\_

\_\_\_\_\_  
Participant Signature Date

\_\_\_\_\_  
Email Address Phone

Please keep a copy of this document for your own records and return a copy with your payment.

To pay via credit card:

**CC#** \_\_\_\_\_ **Exp. Date** \_\_\_\_\_ **Security Code** \_\_\_\_\_

**Name** \_\_\_\_\_ **Signature** \_\_\_\_\_

**Billing Address** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

<b>Office Use Only:</b> Amount Charged: _____ Method: _____ Date: _____
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